



## GENERAL EMPLOYMENT APPLICATION

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MI \_\_\_\_\_

POSITION APPLIED FOR: \_\_\_\_\_

### PERSONAL / CONTACT INFORMATION

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Social Security No. \_\_\_\_\_

Are you registered with other Staffing Agencies :  yes  no

Are you willing to work ?  Temporary  Temp to Perm  Direct Hire  Willing to Relocate

How did you hear about GEM LLC?  Yellow Pages  Internet  Referral  Other \_\_\_\_\_

### EDUCATION:

Tech/Vocational School Name	Location	Years Attended	Type of Degree Awarded
College / University Name			
Post Graduate School Name			
High School / GED			
Other			

### RELEVANT CERTIFICATIONS / TRAINING / LICENSURE

### WORK HISTORY (LAST EMPLOYER FIRST)

I. Employer Name and Location:

Dates of Employment (Months and Years):

Employment Job Title:

No. Persons Supervised if any:

Equipment Used:

Day-to-Day Responsibilities:

II. Employer Name and Location:

Dates of Employment (Months and Years):

Employment Job Title:

No. Persons Supervised if any:

Equipment Used:

Day-to-Day Responsibilities:



**III. Employer Name and Location:**

Dates of Employment (Months and Years):

Employment Job Title:

No. Persons Supervised if any:

Equipment Used:

Day-to-Day Responsibilities:

**IV. Employer Name and Location:**

Dates of Employment (Months and Years):

Employment Job Title:

No. Persons Supervised if any:

Equipment Used:

Day-to-Day Responsibilities:

**OTHER INFORMATION:**

- 1. What is your preferred state or city?**
- 2. Is there anything in your background that will prevent them from being hired?**
- 3. If you are currently not working, did you leave your last position on good terms? .**

**YOUR COMMENTS:**

**ACKNOWLEDGMENT** (Please read carefully and sign.):

I attest to this application and assert all answers given by me are true and. I understand misrepresentation of my career history or background at any time may jeopardize my chances for employment and be cause for my immediate dismissal from employment. I give GEM LLC permission to verify the information contained in this application, and I authorize present and former employers, educational institutions I have attended, references, and any other persons to answer all questions asked by GEM LLC with regard to any of the subjects covered by this application.

I understand that employment with GEM LLC., may be contingent on a background investigation, and release GEM LLC from any and all liability resulting from such a investigation or the disclosure of such information.

In consideration of employment opportunities with GEM, I agree to all GEM LLC and client-employer rules and regulations, which may be subject to change by GEM LLC, the client-employer, after which time candidate will be notified. I also understand that if employed, I will be an employee at will and employed for no definite period of time.

I understand that either GEM LLC I can terminate my employment at any time, with or without cause. I also agree to provide GEM LLC at least prior 48 hours prior notification of intent to leave the assigned position, allowing for GEM LLC,, to secure a replacement candidate.

After receiving an offer of employment, and before my first assignment, I am willing to submit to a physical examination, including the analysis for the detection of the use of unlawful drugs or substances in accordance with applicable laws. If I receive an offer of employment at the request of GEM LLC and if one is given, I agree that my continued employment may be contingent on the results.

**I HAVE READ THE ABOVE ACKNOWLEDGEMENT AND AGREE TO THE CONDITIONS:**

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_